



Academic Exchange (CANAE) Program **APPLICATION FORM**

Please save this application and submit it, and any attachments, in a single PDF file to abneuro@ucalgary.ca with subject line "CANAE".

HOST

Host Name

Host's e-mail

Date of birth or U of A employee #

Host's phone number

Host's affiliation

GUEST

Guest Name

Guest's e-mail

Date of birth or U of A employee #

Guest's phone number

Guest's affiliation

DETAILS

Date(s) of visit

Budget requested

TERMS AND VALUE

- CANAE funds are primarily for transportation and costs of guests' luncheons with graduate students and working lunches/dinners with collaborators
- CANAE does not cover honoraria
- CANAE will consider covering the costs of overnight stays when warranted*

MAXIMUM BUDGETS

- Edmonton-Calgary exchanges up to \$900 each
- Calgary-Lethbridge exchanges up to \$400 each
- Edmonton-Lethbridge exchanges up to \$1,100 each

* If CAN approves an overnight stay, the maximum budget will be adjusted to support these costs

PLANNED ACTIVITIES DURING VISIT (check all that apply)

- Delivering an academic seminar and/or invited lecture (Please acknowledge CANAE on seminar announcements)
- Meeting with research group or participation in/preparation of collaborative research
- Preparation of manuscripts (Please acknowledge CANAE in manuscript acknowledgments if appropriate)
- Preparation of grant proposals
- Meeting with graduate/undergraduate students
- Graduate studies affairs, e.g. participation in committee meeting/examiner etc.
- Other (e.g. job interview; please elaborate)

