



International Scholars (CANIS) Program GUIDELINES

PROGRAM DESCRIPTION

This program supports short-term, but substantive, visits to Alberta by prominent international neuroscience and mental health scholars. These **up-to-two week** exchanges will enable knowledge sharing across the Campus Alberta Neuroscience (CAN) network. Through increased international discussion and connection, the CANIS program supports the development and enhancement of inter-campus collaborations within Alberta. Visiting scholars will normally visit two or three of the affiliated Alberta institutions (University of Alberta, University of Calgary and University of Lethbridge) during their visit.

ELIGIBILITY CRITERIA

- Internationally recognized neuroscience or mental health researchers, educators, and/or translators who are outstanding as established or potential thought leaders and are from outside of Canada
- Visits to at least 2 CAN-affiliated campuses over 2-14 days, including a suitable plan and organization at each university to support the visit
- Applications for visits to participate in Conferences and Symposia held in Alberta – or in cases where only one campus visit is possible – will also be considered if there is a significant opportunity to engage with the neuroscience or mental health community from more than one campus (CAN will consider support for costs associated with cross campus participation)
- Special consideration given to those invited in connection with other CAN initiatives (e.g. a Team Formation Support application)
- Visit must be supported by a minimum of one researcher from each Alberta university visited
 - Supporting researchers must hold a full-time, continuing faculty appointment and be active members of CAN. CAN membership details are available at albertaneuro.ca/membership
- Visiting scholars must deliver an open seminar at each campus visited (or present at a conference or symposium)
- Significant informal opportunities for trainees to engage with visiting scholar
- Applicant must not have any outstanding final reports from other awarded CAN programs

TERMS AND VALUE

Campus Alberta Neuroscience will provide:

- Reimbursement of travel (economy), accommodation and related expenses (within [University of Calgary Hospitality and Travel Expenses Policy](#)) for the visiting scholar (maximum 14 days)
- Meeting and travel costs to bring Alberta collaborators together to increase the benefit of the visit (maximum \$3,000)
- Support to broadcast seminars to partner universities
- Visiting scholar honorarium of \$500

HOW TO APPLY

Applications are accepted year round. The program is currently open-call with no internal deadline.

A complete application consists of:

- [CANIS Application Form](#)
- Visiting Scholar's full CV that documents publications and funding to the NIH Biosketch level as a minimum
- Short [biosketch](#) (maximum 2 pages) from each Alberta applicant including current funding and publications (last 5 years)
- Full travel itinerary for the visiting scholar **including economy airfare quote**

The CANIS Program Application Form requires a description of:

- The purpose of the visit including collaborative opportunities that will be explored/developed through the course of the visit
- Plan and visit schedule including opportunities for participation from across the Alberta partner campuses
- Anticipated contribution of the visit to collaborative neuroscience or mental health research, education or translation in Alberta and the approach to optimizing that contribution

The complete application package, including all necessary components described above, must be submitted electronically, at least 1 month before the event/visit, to albertaneuro@ucalgary.ca with the subject line CANIS Program Application

ADJUDICATION

- The CAN Review Committee will review all applications. Decisions will be based on satisfying the eligibility and adjudication criteria and the potential for the visit to create positive impacts in neuroscience or mental health research, education and translation
- The Review Committee will provide comments for the applicant and a recommendation for funding to CAN

ADJUDICATION CRITERIA

- Quality of the visitor
- Potential for contribution to scholarly discussion and work in Alberta
- Potential for strengthening linkages among Alberta neuroscientists by encouraging increased collaboration and connection across campuses

ADMINISTRATION OF AWARD

- Applicants will be notified of the decision in writing by Campus Alberta Neuroscience
- The notice of decision normally takes 15 working days to consider following submission of the application. All decisions are final and cannot be appealed
- The number of applications funded is dependent upon the availability of funds
- Payment is dependent on compliance with program guidelines and final deliverables

REPORTING REQUIREMENTS AND DELIVERABLES

- A brief (one page) [CANIS Report of Visit Form](#) describing the outcomes of the visit must be completed and sent to albertaneuro@ucalgary.ca within 60 days following completion of the visit
- Members are not eligible to apply for future CAN programs if final reports from previous awards are outstanding
- Trainees, supervisors and others involved in the funded project are expected to acknowledge the Campus Alberta Neuroscience International Scholars (CANIS) Program in any research activity, including abstracts and publications, and in the dissemination of information, including conference proceedings and seminar announcements, resulting from this award

TRAVEL AND EXPENSE CLAIM REIMBURSEMENT PROCEDURE

Information regarding the process for submitting expense claims and receiving reimbursement can be found at albertaneuro.ca/programs. Please note that the process may differ slightly depending on the applicant's home institution.

QUESTIONS

If you are interested in applying to this program and require further information, please contact Campus Alberta Neuroscience at (403) 220-2422 or albertaneuro@ucalgary.ca



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